

Birmingham Ladies Barbershop Harmony Club

Minutes of committee meeting held on Wednesday 9th October 2019 at 7.00pm at 214 Chester Road North

Present:	Pearl Whiten	Chair	PW
	Sue Bubb	Vice Chair	SB
	Sue Breakwell	Treasurer	SBr
	Elaine Mobsby	Membership Secretary	EM
	Midge Turner	Fund Raiser	MT
	Sandra Moss	Secretary	SM
	Rod Butcher	Musical Director	RB

1. Apologies - None

2. **Minutes** of the last meeting were proposed by SBr, seconded by SB and accepted as accurate.

3. Matters Arising

a) item 3a) RB had expected to buy a system but had been put off by a specialist expert. This is ongoing. RB
b) item 10c) PW had contacted Cathy Potter but had not received a reply, so the committee assumed that she is no longer a member.

4. **Correspondence** - 2 requests for singouts have been received (01.12.12 and 12.12.19). Singout sheets will be available at the next Chorus rehearsal before we accept these requests.

5. Officer's Reports.

a) **Chairman's Report** - see attached.

No further questions.

b) **Treasurer's Report** - see attached

No further questions.

c) **Membership Secretary Report** - no report but :-

i) EM reported that she had recently contacted Jennie Thornton, who is not sure when she will be available to attend Chorus.

ii) EM reported that Jo Heagren and Carrie O'Regan had not paid any subs for a while. PW to will contact them to confirm that they are no longer members. PW

d) **PRO Report**- see attached written by Chris Darby following the PRO's resignation from the Chorus - thanks expressed to CD.

No further questions.

e) **Fund Raiser's Report** - nil report

f) **Music Director's Report**- see attached.

No further questions.

6. Review of Electronic Communications Policy - circulated previously

All members of the committee agreed that this policy should be accepted again in its present form. Resigned by Chair.

7. Review of Safeguarding Policy - circulated previously.

All members of the committee agreed that this policy should be accepted again in its present form. Resigned by Chair.

8. Update on Internal Financial Controls

a) PW is still working on a policy and procedure for financial controls.

b) All paperwork is now kept centrally and a new external auditor has been appointed.

9. Update on Garage Rental - The Committee was informed that Walsall Council is taking back the land on which the garage is built and we have to move the trailer urgently. Louise Mccarthy has been in contact with local farms where we might store the trailer outside for the time being. Chorus members have been asked if they can help. PW will also ask Anvil members if they can help. Other items are also stored in the garage that belong to LABBS and their removal is to be organised.

10. Update from Dress Committee

New dresses are nearly ready and Mandy Gilliland has sourced make up to match. Thanks expressed to the dress committee.

11. 30th anniversary plans

No further information but Show confirmed as 19.09.20 and Dinner confirmed as 21.12.20.

12. Future Plans

- a) RB suggested we will need a programme of Christmas material for the 3 singouts in December.
- b) RB reported that he felt he had been with the Chorus for too long and believes his resignation would benefit the Chorus as well as leaving him time and energy for his other commitments. PW stated that he would be a tremendous loss to the Chorus but understood that he is tired and that his commitment to his new quartet was important to him. All members of the committee expressed their thanks to RB for his hard work and honesty.

13. Any Other Business

- a) SBr asked RB about rehearsal times on the day of competition at Convention. EM offered to write a list of important information re Convention.
- b) MT informed the committee that she would like to resign at AGM.

14. Date of Next Meeting - Wednesday 15.01.20

15. Additional dates for AGM

28.10.19	Verbal notification of AGM given by secretary to Chorus members at rehearsal asking for resolutions to be given to Chair by 04.11.19
06.11.19	Emergency Committee meeting if resolutions brought forward by members
16.11.19	Officers' reports to secretary
18.11.19	Secretary to circulate agenda and supporting papers to members by email
25.11.19	AGM

PW closed the meeting at 8.05 p.m.